



Southern Grove Primary School

Board Meeting

Date	1 September 2020	Chair Person	Anni Thompson
Time	7.00pm	Minute Secretary	Leanne Santaromita

Attendees	Rebecca Burns, Leanne Santaromita, Krystal Jager, Sue Garland, Carla Howe, Rizza Camprag, Anni Thompson, Nahin Ahmed, Janelle Campbell-Cooke, Belinda Pang, Sam Eather, Aaron Berghuber
Apologies	Emma Wolfe, Alladean Chidukwani

	Item	Led by	Discussion	Purpose/Who
1.0	Welcome	Anni Thompson	<p>Welcome:</p> <ul style="list-style-type: none"> Attendance and Apologies. 	Anni – attendance already noted.
2.0	Camp Australia	Iain Dennis Evelyn Twine	<ul style="list-style-type: none"> Camp Australia Proposal Previously emailed to board members. When questioned, Carla was the only member who hadn't finished reading it. Evelyn – "Your OSH" – only the children in the SGPS community. OSH School and Community to discuss OSH activities. Includes \$10,000 on top of lease fee and incursion for out of school care. This would be done in consultation with the Principal and students. In line with the National Quality framework. <p>Examples were provided such as cartooning, coding clubs etc. Build into cost, not additional cost for parents. Licence fee/parent fee – parent fees have been kept the same as per government regulations. Proposing \$65,000 per year investment into school. Casual fees for parents is \$2.50 which Evelyn says is cheaper than most providers. Suggest all parents signed into program in case of emergency – they would have all the family's information.</p> <p>Equipment – extra money put aside to buy durable products based on school/students requests. Community Engagement – they hold money in a fund for community events so they can invest in it. General maintenance money also put aside for wear/tear, cleaning etc. OSH team – happy to bring current co-ordinator across to Camp Australia if that is what the school community and co-ordinator wants. This would depend on the current co-ordinator having the necessary qualifications.</p> <p>Camp Australia run a wide range of training for the staff around safety, behaviour, special needs etc. Much of the training is mandatory. Camp Australia is partnered with Communicare to support them with students with additional needs. This is supported by funding from the Federal Government.</p>	Evelyn Twine and Iain Denis discussed the new roles and proposal. Bec questioned Walker Learning, Iain said OSH is an extension of school and this would be factored into the OSH program.

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			<p>OSH Support – Support supplied to staff was explained. Partnered with Nutrition Australia to develop cook book. Compliance staff employed to ensure all centres are working within expected standard.</p> <p>Holiday program – school holidays 6.30am-6.15pm, 2 coordinators, AM (usually OSH coordinator) then handover to PM coordinator. Excursions, programs etc discussed. Janelle CC queried site of holiday club – Iain said it would be at SGPS. As it is government funded – Camp Australia cannot refuse children. Iain explained it would mostly be SGPS but there would be the possibility that other children may attend vacation care programs.</p> <p>Photos are sent to parents (with permission of children). Bec will have access to all information in real time of student and staff in OSH. Bec compared both providers (Helping Hands/Camp Australia). Parents raised a few questions. Bec asked the board for their opinion. Anni proposed a vote. Bec said that she was only looking for feedback as ultimately it was a school decision. Janelle CC shared her experience with Helping Hands. Board members were happy if the school chose to accept the Camp Australia contract.</p>	
3.0	Confirmation of Previous Minutes	Anni Thompson	<ul style="list-style-type: none"> Confirmation not confirmed due to the following: Aaron Berghuber and Belinda Pang were at the last meeting but not noted as present. This will be amended. 	Bec will have minutes redone and give them to Anni to sign.
4.0	Business Arising from Previous Minutes	Rebecca Burns	<ul style="list-style-type: none"> None 	For discussion
5.0	Reports: 1. Chair	Anni Thompson	<p>Chair's Report tabled</p> <ul style="list-style-type: none"> Letter sent to Terry Healy. Anni thanked Bec and those who attended morning tea with Terry Healy. P&C meeting – charity request from P&C raised. Bec discussed family with dog rescue business. 	Bec will investigate
	2. Principal	Rebecca Burns	<p>Principal's Report tabled</p> <ul style="list-style-type: none"> Current and future enrolments discussed. Impact of new school opening was discussed. Staffing issues related to this mentioned. Bec discussed achievements to date. 	Bec spoke
6.0	Correspondence	Anni Thompson	<ul style="list-style-type: none"> Letter to Terry Healy sent 	For noting – Anni Thompson
7.0	Be You Initiative	Sam Eather	<ul style="list-style-type: none"> Sam mentioned SGPS is a Be You School (formally School Matters). A video clip was shown to explain what Be You is and its purpose. The process, implementation stages and schedule mentioned. 	Presented by Sam Eather

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8.0	Business Plan	Rebecca Burns	<ul style="list-style-type: none"> Workshop Bec explained the work that had already been done and the process to develop this. Board invited to have a look at the work already done and contribute to each section. 	Board members were asked to add their ideas to the different areas.
9.0	Other Business	Rebecca Burns	<ul style="list-style-type: none"> Faction shirt production moving forward New shirts presented. Uniform Concepts want to produce their own School Development Days 2021 Days proposed: 12 March - play is the way 8 June – after long weekend 3 September – network day 17 December – last day of term 	<p>Bec will get more information about pricing and sizing before decision is made.</p> <p>Board happy with these dates – approved.</p>
10.0	Next meeting		<ul style="list-style-type: none"> 27 October 2020, 7.00pm 	

Meeting Closed: 8.35pm

Signed
Chair Person

Date