



Southern Grove Primary School

Board Meeting

Date	20 November 2018	Chair Person	Anni Thompson
Time	7.00pm	Minute Secretary	Vanessa Pugh

Attendees	Anni Thompson, Rebecca Burns, Leanne Santaromita, Vanessa Pugh, Krystal Jager, Jen Forster, Carla Howe, Kevin Gao, Katy Duncan
Apologies	Nahin Ahmed, Stuart Cobb, Jayne Horton, Alladean Chidukwani

Item	Led by	Discussion	Purpose/Who
1.0 Welcome	Chair		
2.0 Confirmation of Previous Minutes	Chair	Previous minutes confirmed	Accepted by board Second : Kevin Gao
3.0 Business Arising from Previous Minutes	Chair	No business arising	
4.0 Correspondence	Chair	No correspondence	
5.0 Reports:			
1. Chair	Chair	Chair's Report tabled <ul style="list-style-type: none"> Kindy transition day Thank you to board members for your participation this year P&C end of year raffle and participation in family Twilight Evening – thank you 	For noting/discussion For noting/discussion
2. Principal	Principal	<ol style="list-style-type: none"> Enrolments <ul style="list-style-type: none"> Currently at 252 with more of the older years enrolling now Current class structure shared – this is likely to change before start of school year as enrolments continue to come in Currently only taking Out of Boundary for kindy students – this is a network decision Building update Auslan <ul style="list-style-type: none"> Still researching Auslan, with a possible teacher Looking into possibly making our school a hub for deaf students in the area and providing support with a deaf teacher Minister visit <ul style="list-style-type: none"> 23/11/18 – Sue Ellery and Terry Healey to visit our school and new buildings End of year celebration will take place at school on 11/12/18 at 5.30pm and will take relaxed format 	
6.0 Finance	MCS	<ul style="list-style-type: none"> Report tabled Spending is now complete – with some outstanding invoices still to come for the remainder of the year 	For noting
7.0 Business Plan vs Assessment Evidence	Principal	Assessment tool tabled for discussion	Chair agreed this was an effective tool

Item	Led by	Discussion	Purpose/Who
8.0 Staffing for 2019	Principal	Staffing complete for 2019 with only cleaners left to employ <ul style="list-style-type: none"> School Officer 7 x new Classroom Teachers Music Teacher Physed Teacher 3 x new Education Assistants New staff induction day will take place 30 November	Chair approved extra days
9.0 Additional Kindy days	Principal	There are 2 events coming up we would like the Rosellas kindy group to come in for an extra day and a half for: <ul style="list-style-type: none"> Friday 7 December – full day for Carawatha Park Excursion Wednesday 12 December – half day for end of school fun day 	Board agreed on Option 2
10.0 Board members for 2019	Principal	Based on current tenures we will be losing 2 x parent representatives at end of year. We have 2 options going forward to 2019 Option 1 = replace with 2 more parents Option 2 = replace with 3 more parents and 1 more staff person (possibly one representing the upper year group)	
11.0 Our Achievements		Thank you for all of your achievements in 2018 including: <ul style="list-style-type: none"> Created a team of Board members and nominated a School Board Chair School Board Training Creation of Business Plan Reporting to Parents, Student Engagement and Bullying Policies endorsed Voluntary Contributions and Charges signed off Professional Learning/Discussions – Effective teams, Walker Learning, Qualities of a highly effective Board, School Review Process, Literacy Programs 	
12.0 Other Business		1. Faction Shirts Faction names will be discussed in 2019 (Flora of the area) 2. 2019 Meeting dates Term 1 = 19/2/19 + 19/3/19 Term 2 = 14/5/19 + 11/6/19 Term 3 = 6/8/19 + 3/9/19 Term 4 = 29/10/19 + 26/11/19 3. Twilight Evening = 31/1/19 4. Thank you morning tea for parent helpers and volunteers = 10.15am, Wednesday 5 December	Faction shirts approved by board Board approved date

Meeting Closed: 8.30pm
 Next Meeting: 19 February 2019

[Signature]

Signed
 Chair Person

19.02.2019

Date