



# Southern Grove Primary School

## Board Meeting

15<sup>th</sup> May 2018

<b>Date</b>	15 May 2018	<b>Chair Person</b>	Principal: Anni Thompson
<b>Time</b>	7.05pm	<b>Minute Secretary</b>	Business Manager: Vanessa Pugh

<b>Attendees</b>	Rebecca Burns, Leanne Santaromita, Vanessa Pugh, Krystal Jager, Jen Forster, Carla Howe, Nahin Ahmed, Jayne Horton, Anni Thompson, Alladean Chidukwani
<b>Apologies</b>	Kevin Gao, Stuart Cobb

	Item	Led By	Discussion	Action / Who
1.0	Welcome Attendance and Apologies	Anni		
2.0	Confirmation of Previous Meetings		<ul style="list-style-type: none"> <li>• Item 7.0 - We will not be trialling new Kindy Report format. We will be implementing our own version as it has more information for parents.</li> <li>• Item 7.0 – Wednesday 23<sup>rd</sup> program will be suspended from 11.30am, not 11.00am</li> <li>• Item 9.0 – Connect will be ready for next meeting</li> <li>• No new business arising</li> </ul>	Previous minutes approved by Board Seconded: J Forster
3.0	Business Arising from Previous Minutes			
4.0	Report - Chair Report - Principal	Anni Bec	<ul style="list-style-type: none"> <li>• Welcome, introduction and thankyou to members</li> <li>• 2018 enrolment currently 91</li> <li>• 2019 enrolment at 143 with projected numbers of 294</li> <li>• Out of Boundary applications               <ul style="list-style-type: none"> <li>- A number of OOB applications coming through</li> <li>- As a school we need to decide how we proceed with decisions on acceptance of OOB applications</li> <li>- DET Enrolment Policy explained</li> </ul> </li> <li>• Building Progress               <ul style="list-style-type: none"> <li>- Bec is having fortnightly meetings with Badge on building progress. Building is on schedule</li> <li>- Currently designing the Stage 2 nature play</li> <li>- Artwork design was shared with board members</li> </ul> </li> <li>• 2019 Planning               <ul style="list-style-type: none"> <li>- We are planning for 10 classes</li> </ul> </li> </ul>	Chair report presented and tabled Out of boundary enrolment applications to be added to next meeting agenda

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5.0 Finance	Vanessa	<ul style="list-style-type: none"> <li>- Currently buying resources for 2019 and will be fully resourced for day 1 of the 2019 school year</li> <li>• Iain Dennis (Coordinator of Regional Operations) visited the school and had very positive feedback on all areas of our school classes, grounds and operations</li> <li>• Finance report presented</li> <li>• Currently resourcing school for 2019, we will be ready day 1</li> <li>• Major expenses               <ul style="list-style-type: none"> <li>- Curriculum Area resourcing for 2018/2019</li> <li>- Buildings, property with playground and equipment, with an additional \$20,000 for 2019 planned for stage 2, and approx. \$10,000 for last of stage 1 being water pump, rocks and logs</li> <li>- Administration with marketing, web page, signage</li> </ul> </li> <li>• We are holding \$113,000 of the original Establishment Grant to be carried to 2019</li> </ul>	Finance report, and attachments tabled
6.0 Risk Register	Bec	<ul style="list-style-type: none"> <li>• Risk Register displayed and explained what was required of schools in completing the document</li> <li>• Anni questioned policy on Data Breach</li> </ul>	DET have a whole of Department policy
7.0 Walker Learning	Bec	<ul style="list-style-type: none"> <li>• Walker Learning Pedagogy was explained and discussed</li> <li>- WL focusses on the whole child and the provision of learning experiences that reflect the needs, strengths and interests of the individual child</li> <li>• The program is evidence based over a period of 15 years and builds the relationship between the student, teacher and family</li> <li>• Program of consistency and transparency and a <u>Statement of Intent</u> is on display in every class</li> </ul>	Can Statement of Intent's go on Connect? – Yes (Leanne)
8.0 Direction for Business Plan	Bec	<ul style="list-style-type: none"> <li>• Board members discussed possible content and layout <u>About Us</u> <ul style="list-style-type: none"> <li>- No changes</li> </ul> </li> <li>• <u>Our Context</u> <ul style="list-style-type: none"> <li>- Change first sentence to “The school is situated in the rapidly expanding suburb of Southern River”</li> <li>- Add a statement about our commitment to nature, the environment and sustainability</li> </ul> </li> </ul>	Samples from other schools tabled Bec will bring a draft business plan to next meeting and send Members for discussion at the next meeting  Members to send examples of statement to Bec

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9.0 Other Business		<ul style="list-style-type: none"> <li>- <u>Our Vision</u></li> <li>- No changes</li> <li>- <u>Our Beliefs</u></li> <li>- Consider adding "through the adoption of the Walker Learning approach" to last statement</li> <li>- Add "Empowering students, creating ownership....."</li> <li>• Add a section <u>Our Practices</u></li> <li>- <u>Explanation of Walker Learning</u></li> <li>- Include the importance of nature and environment</li> <li>• Board preferred Bletchley Park PS document for layout and content</li> <li>• School position/policy on Out of Boundary applications</li> <li>• Anni is available for contact if members want to discuss matters further outside of the meeting environment</li> <li>•</li> </ul>	For next meeting agenda add OOB
1.0 Summary of meeting and board reflection			This will be removed from future minutes and replaced by a survey later in the year

Meeting Closed: 8.35pm

Next Meeting: Week 7, 12<sup>th</sup> June 2018



Signed

Chairperson

17.05.2018

Date