

SCHOOL BOARD MEETING MINUTES

MEETING NORMS:

During our meetings we:

- are on time, present and stay on task
- are committed to the agenda
- are clear, honest, open and receptive when communicating
- are respectful of the presenter/speaker
- suspend judgement
- acknowledge all ideas
- provide positive and constructive feedback
- are accountable for our actions
- meet deadlines and come prepared
- agree to speak as one voice
- consider the range of stakeholders in decisions
- are a respectful voice for the community

DATE:	Tuesday 22 March 2022	FACILITATOR:	Anni Thompson	
TIME:	7.00pm	RECORD KEEPER:	Nadine Scott	
AREA:	Meeting Room - ELE			
ATTENDEES:	Rebecca Burns, Anni Thompson, Karen Glassby, Evan Willey, Rizza Camprag, Catherine Powell, Matt Smith, Nadine Scott			
VIA WEBEX:	Emma Wolfe, Belinda Pang, Janelle Campbell-Cooke			
APOLOGIES:	Nahin Ahmed, Aaron Berghuber			
TIME	ITEM	DISCUSSION	LED BY	ACTION
7:00pm	Welcome: Attendances and Apologies	Noted.	Anni Thompson	
	Acknowledgement of Country	We respectfully acknowledge the Whadjuk Noongar people as the traditional custodians of the boodja (land) on which we work and live. We pay our respects to Elders past, present and emerging and to families as the first teachers of their children. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.	Anni Thompson	

	Conflicts of Interest to be declared	Nil	Anni Thompson	
	Confirmation of Previous Minutes	As previously emailed No changes Signed by Anni Thompson	Anni Thompson	
	Business Arising from Previous Minutes <ol style="list-style-type: none"> 1. Men's health Flyer 2. C-Pen 3. WebEx Group 4. Business Plan Milestones 	<p>It was decided this will be postponed and looked at in Term 4.</p> <p>Presentation on C-Pen Information from David Campbell the NSW Manager for Scan Pen. Looking at the possibility C-Pen's for the school. Information and research was received and presented by Emma.</p> <p>Key Points:</p> <ul style="list-style-type: none"> • No funding for dyslexia in Australia. • Her children have them and use them. • Increased confidence in reading from use. • 5 different pens available – looking at the Reader Pen. This pen drags across text in a book and repeats it back to you. It also has headphones and a built in dictionary function. • They are updated regularly so reads text really well. • Supports EALD students. • Pricing was presented - \$375 each individually or 10 x pens \$3,550 – GST exempt. • Reviews from other schools presented. • Price Increase 1st April will honour price until end of April. • Training available. <p>Cat mentioned they will come out and do free training more than 10 pens.</p> <p>This has not been addressed. It was confirmed that Teams and Compass do not allow this functionality.</p> <p>Everyone reviewed. Leadership team will be reviewing and this will be presented at the next meeting. Add on to next term agenda. Bec to add key to colour coding.</p>	<p>Anni Thompson</p> <p>Emma Wolfe</p> <p>Bec Burns</p> <p>Bec Burns</p>	<p>Matt Smith</p> <p>Emma to send information presented to Catherine</p> <p>Bec Burns / Anni Thompson</p>
	Reports: <ol style="list-style-type: none"> 1. Chair 	Report attached and presented. Note main points:	Anni Thompson	

2. Principal

- Support noted and appreciated
- Fundraiser for Schools Plus
- Community impacted by Ukraine and Russia unrest
- Your Move school – SGPS is involved – to be promoted
- Scooter Rack earned under initiative.
- National Day or Action Against Bullying

Covid update –

- SGPS first positive was 6 March 2022
- Numbers to date – 32 students and 6 staff have been confirmed positive.
- Huge impact on Exec and Admin team. The Exec team are currently working on a weekend roster to keep the community and staff up to date when cases arise. The Exec team also contact every family during their isolation.
- Most days there are 2 people working on Covid up until 1.30pm which has led to meetings and other tasks being cancelled.
- Teachers and EA's are doing an exceptional job to continue teaching and learning. There is currently a staffing issue across the state so relief is very hard to find. This may result in the need to collapse classes.
- The community has been very supportive. Doing all that we ask and showing appreciation for the work we do.

Russia Ukraine – difficult for some of our families. Continue to be kind.

Harmony Day – yesterday students were involved in games and cooking activities for Harmony Day. The kids loved looking at all the family photos that were displayed. Nicole created a video for social media.

Kiss and Drive – thank you to Evan for improving this functionality. Parents are following our rules and it is flowing a lot smoother. Awaiting the extension of this area. Nadine liaising with Programmed and Council.

Parking generally has improved but the back carpark is still a concern with another issue happening today. This is very disappointing.

Circle of Hope – still a work in progress. We are awaiting Programmed to advise on a solution.

On Entry – has been completed this week, results will be shared next meeting. Majority are above average progress.

Staffing – Term 2 changes

Bec Burns

	School Funding Agreement – noted by chair by end March	Document that outlines the targeted initiatives Board to note and sign. Anni signed.	Bec Burns / Nadine Scott	
	Facilities Hire Agreements /Deed of licence – annual review	Nadine ran through agreements and Deed of Licence. Not much changed just renewing.	Nadine Scott	
	Operational Plans	How we plan based on the Business Plan – Operational Plans 2022 -2023 <ul style="list-style-type: none"> • Operation strategies are implemented based on what we want to achieve. • Committees then devise an operational plan with links to the business plan. This includes performance indicators, costs – resources and staffing. • Each learning area has an operational plan. • Very detailed to ensure success. • Also assists with budgeting to ensure priorities are met. • Working docs may change. • Cultural operational plan not EALD. <p>Janelle spoke about a Cultural Responsiveness Plan. This is a multicultural plan pulled apart at cultural committees. Cultural framework is across all cultures.</p>	Bec Burns	
	Public School Review – where are we at?	We do have the option to defer but we have decided to go ahead as planned in Week 7 Term 2. Bec to advise the date for board members to attend. A working party worked on each domain on Thursday night in pairs. Padlet presented by Bec – Relationships and Partnerships Can write answers to questions. Board members participated in adding answers to questions. Can be added to link. Bec to send out. Compass such a great tool thanks to Chelsea for driving the project	Bec Burns	Bec Burns Bec Burns
	DOE Statement of Expectations – signed by Chair	This has not been received yet. Should be available next meeting.	Bec Burns	
	LOTE - Auslan	Teacher has resigned. She will be finishing at the end of Term 1. It is very hard to get an AUSLAN teacher. Bec to contact other schools to see if anyone interested in picking up a day. May do another specialist area in the short term.	Bec Burns	

		Emma asked about an AUSLAN online program – Bec to review all options but will still need a teacher in the classroom. At this stage there will not be anyone in place for Term 2. Anni to try contacts at Curtin.		Anni Thompson
	Other Business	<p>School Board Election – voting finished 2.45 today. Based on these results the following was noted:</p> <ul style="list-style-type: none"> • Rizza Camrag and Brett Christiansen were voted in by the community. • Congratulations to Rizza and Brett. Brett will be contacted by Bec. • Other nominees are able to be on the Board based on results – 5 nominees • Bec thanked all who nominated and voted – 51 responses. • The question of only being able to vote once needs to be clarified. Need to look into this for future surveys. 	Anni Thompson	Bec
	Board Meeting Effectiveness Survey	Survey was completed.	Bec Burns	Bec Burns
8:25pm	Next meeting and close: 10 May 2022			