

SCHOOL BOARD MEETING MINUTES

MEETING NORMS:

During our meetings we:

- are on time, present and stay on task
- are committed to the agenda
- are clear, honest, open and receptive when communicating
- are respectful of the presenter/speaker
- suspend judgement
- acknowledge all ideas
- provide positive and constructive feedback
- are accountable for our actions
- meet deadlines and come prepared
- agree to speak as one voice
- consider the range of stakeholders in decisions
- are a respectful voice for the community

DATE:	Tuesday 15 February 2022	FACILITATOR:	Anni Thompson	
TIME:	6:45 – 8:30pm	RECORD KEEPER:	Chelsea Regan	
AREA:	Meeting Room - ELE			
ATTENDEES:	Rebecca Burns, Anni Thompson, Karen Glassby, Evan Willey, Belinda Pang, Rizza Camprag, Catherine Powell, Janelle Campbell-Cooke, Matt Smith, Aaron Berghuber			
VIA WEBEX:	Emma Wolfe, Nahin Ahmed			
APOLOGIES:	Sue Garland, Matt Smith			
TIME	ITEM	DISCUSSION	LED BY	ACTION
7:00pm	Welcome: Attendances and Apologies	Matt Smith and Sue Garland	Anni Thompson	
	Acknowledgement of Country	We respectfully acknowledge the Whadjuk Noongar people as the traditional custodians of the boodja (land) on which we work and live. We pay our respects to Elders past, present and emerging and to families as the first teachers of their children. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region.	Anni Thompson	

	Conflicts of Interest to be declared	Nil	Anni Thompson	
	Confirmation of Previous Minutes	Catherine Powell	Anni Thompson	
	Business Arising from Previous Minutes <ol style="list-style-type: none"> 1. Men's health Flyer 2. ECE Gate 3. New badges 4. C-Pen Investigation 	<p>Matt was unavailable. Chelsea will follow up with Matt on this matter.</p> <p>We have had contractors come out to make it a larger size. The best solution was to make it 1.5 times bigger so there will be a wider space. This can be done under faults management. We may trial a one-way gate system with the external gate.</p> <p>New badges will be ordered once we do the new nominations.</p> <p>Cat was going to investigate the C-Pen. Emma mentioned she could give Cat some information. Emma explained that Kayden was part of a trial and there was success. The pens that Emma has update regularly so they would be the best option. Emma will also pass on information on possible funding etc.</p>	<p>Matt Smith</p> <p>Bec Burns</p> <p>Bec Burns</p> <p>Bec Burns</p>	<p>Chelsea</p> <p>Cat Powell / Emma Wolfe</p>
	Reports: <ol style="list-style-type: none"> 1. Chair 2. Principal 	<p>Chair report attached.</p> <p>Main points raised:</p> <ul style="list-style-type: none"> • Beau Jose resigning from the Board. Our thanks to Beau for all of his contributions over the time he was on the Board. • Vaccinations and Department of Health guidelines around Board members. Webex's will be offered until further notice. • Ongoing support of the Board to the Principal, the executive team, teachers, admin and support staff on their continued diligence and readiness to put in place each of the changes required to remain compliant to directives and the current medical situation throughout WA. • Suggestion drop box. Bec mentioned we will make the drop box in the office a "School Board" drop box. <p>Current student number is 494. This has been the most transient enrolment period we have had at Southern Grove.</p> <p>Main points raised:</p> <ul style="list-style-type: none"> • Census is complete. • Our first gateway payment will be received in March. • New teaching staff were introduced and it was explained how new staff are supported by specialist staff. 	<p>Anni Thompson</p> <p>Bec Burns</p>	

		<ul style="list-style-type: none"> • COVID response – plans are constantly being updated and forwarded to parents. We are trying to keep the updates to a minimum so we do not overwhelm parents. Updates will always be in green. • We have a Critical Incident Response Management team and plan in place. • Play Plan has now also been implemented. • We have separated our staff to specific blocks and different eating areas to minimise contact with each other. <p>If we do get a confirmed case at Southern Grove this is the procedure:</p> <ul style="list-style-type: none"> • Contact COVID response team • Inform Principal and exec team • Direction from the Health Department • Unlikely that the whole school would be shut. • Teachers that need to isolate will do so and relief staff will be called. <p>Emma asked if one child is told to stay home due to being a close contact, do they all need to stay home? Bec advised the Health Department contact you and give you clear instruction based on your particular situation. A variety of factors are considered with each case such as time exposed to the positive case, whether masks were worn during this time, whether social distancing was implemented etc.</p> <ul style="list-style-type: none"> • The circle of hope (grassed area that was removed and replaced with sand) - Camp Australia donated money for the Funky Monkey Bars play equipment. A CUA contractor needed to be employed for the earthworks and construction of this play equipment. Specific specifications were given and contractor quoted on these specifications. He did not do the project to these desired specs. He has since not come back to rectify because there is a soak well in the way. He has quoted an exorbitant price to place the monkey bars in a different area. We have now agreed to pay half the price for his original work. <p>There is nowhere else this play equipment can be installed so Programmed Maintenance are working on a solution to this issue.</p> <p>Kiss and Drive Project –</p> <ul style="list-style-type: none"> • there are a few issues with a drain that is in the way. • We are getting a quote to get seating next to the bays. • This project has a deadline of June 30. <p>Correspondence:</p> <ul style="list-style-type: none"> • Teams – This has been rolled out for staff. 		
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	Correspondence	<p>Resignation from Beau Jose</p> <p>Dept. of Education correspondence regarding School Review in T2</p> <p>Christmas Card from Matt Keogh – this was shown to the Board</p>	Anni Thompson	
	Terms of Reference and Code of Conduct	<p>These documents will be forwarded to Nahin and Emma and the Board members that were not in attendance.</p>	Anni Thompson	Anni Thompson
	Reporting to Parents – Term 2 and Term 3	<p>We have not made a decision on this. We may not have the data ready so it was decided they will be on: Week 2 of Term 4.</p>	Bec Burns	
	Public School Review – what, when and what is the Board’s role.	<p>COVID can allow us to delay this, however Anni and Bec have discussed this and decided to go ahead with it at this time.</p> <p>School reviews provide feedback to principals, their staff and the school community to help improve school performance.</p> <p>Bec stepped through the process involved to complete this review and the preparation involved. In preparation for this review she has developed a Public School Review Team so there are staff members working on each domain. The Board will have some input at the next meeting.</p> <p>At the completion of the review they meet with the Principal and Deputies to discuss if there are any areas that need further review. They prepare a report that will be published on our website.</p>	Bec Burns	

	DOE Focus 2022	Director General writes about our strategic plan. We look at how it links to our own school strategic plan. Southern Grove staff have made the links to this Focus.	Bec Burns	
	Teams	<p>A Teams group with the Board members was discussed. At this stage we are unable to do this as it is only for education employees. Aaron asked about the possibility of board members getting an education email as volunteers. Bec will discuss this with Chad our IT consultant.</p> <p>A Compass group was considered, however staff and parents cannot be added to the same group at this stage. We are working on this issue so we can have conversations and files available to all Board members</p> <p>Anni mentioned a Webex channel might be the way. Janelle raised the question – is Webex an approved Department site?</p>	Bec Burns	Bec Burns
	Business Plan Timeline – review	Milestones were discussed and how it ties in with our Strategic Plan. This will be emailed out this week so it can be discussed.	Bec Burns	Bec Burns
	School Board Chair Election	<p>Board Chair nominations were: Anni Thomson</p> <p>The vote was unanimous for Anni to remain Board Chair for 2022.</p>	Bec Burns	
	Other Business	<p>Emma raised the subject of Behind the News in classroom. Parents are concerned that it should be discussed before it was shown to the children. It was brought to Emma’s attention by her eldest boy. He asked the question about a vaccination story that was shown to the class. Emma went to the show in question and found BTN was meant for children aged 10-13 not the year group it was shown to.</p> <p>COVID response plan – limited media exposure as mentioned in our plan. Watching and listening to the news should be done with a parent to ensure your child is processing the information correctly. COVID is a controversial issue so should not be shown at school.</p> <p>Emma raised a concern from another parent that was not willing to come forward about a relief teacher showing BTN to a split 2 to 3 class. The relief teacher then asked who was vaccinated.</p> <p>Bec was not aware of this issue. She has emailed the staff about BTN being shown as soon as Emma’s email was received. Bec has mentioned to staff that COVID news cannot be shown. COVID conversations can be undertaken but not around vaccinations or mandates etc.</p>	Anni Thompson	

		<p>Janelle asked was it the content specifically or that BTN was shown outside of the recommended age group? It was confirmed Emma’s concerns are both.</p> <p>Emma wanted clarification on whether BTN is used as a time filler or as part of their lesson. Bec advised it could be used as part of their class meeting as a “current topic” or they may do activities around it. It may also be used during lunch time instead of putting on a cartoon. Bec will follow up what teachers are using BTN for specifically.</p> <p>Bec welcomed this feedback and wants parents to know that we need feedback, good or bad, and it will never affect your children or her perception of the parent.</p> <p>Aaron asked if there are guides on child content</p> <p>Janelle mentioned her area in the Department are working on resources regarding psychologically safe conversations around sensitive topics such as the COVID pandemic in a context that is relevant to their age. There will be no political or personal bias with these resources.</p> <p>Emma commended the new school Psychologist, Llyod. She was very impressed that he had already made telephone contact in regards to her son.</p> <p>Belinda asked the question – how is an unvaccinated parent allowed on site every day but a visitor is not? Bec advised her understanding of this ruling is as long as the parent is only on site for 15 minutes, and remains outside at all times (ie does not enter a classroom) and preferably wears a mask we are following regulations.</p> <p>Parent nomination information needs to be emailed out. Rizza and Nahin are coming to the end of their tenure.</p> <p>Board meeting start time was discussed. It was voted 6.45pm was a preferable start time. Meetings will now commence at this time.</p>		Bec Burns
	Board Meeting Effectiveness Survey	Survey results – need a cordless microphone for WebEx. Results to be forwarded by Bec	Bec Burns	Bec Burns
8:30pm	Next meeting and close: 22 March 2022			