ICT Guidelines

Rationale

The use of technology to enhance teaching and learning is a means to improve student outcomes and optimise student potential. The ability to locate, analyse, synthesise and communicate appropriate information of good quality is essential in today's information rich society.

At Southern Grove Primary School, we support the right of all members of the school community to access safe and inclusive learning environments, including digital and online spaces. This agreement outlines the School's roles and responsibilities in supporting safe digital learning, as well as the expected behaviours we have of our students when using digital or online spaces.

School Commitment

At our school we:

- Have a *Student Engagement Policy* that outlines our School's values and expected student behaviour.
- Ensure the risks of online third party services are managed, and obtain parents informed consent for all required apps and websites.
- Educate our students about digital issues such as online privacy, intellectual property and copyright.
- Supervise and support students using digital technologies in the classroom.
- Provide a filtered internet service to block inappropriate content. We acknowledge, however, that full protection from inappropriate content cannot be guaranteed.
- Monitor internet usage.
- Use online sites and digital tools that support students' learning.
- Address issues or incidents that have the potential to impact on the wellbeing of our students.
- Support parents and caregivers to understand safe and responsible use of digital technologies and the strategies that can be implemented at home.

Student Commitment

When using ICT at Southern Grove Primary School students will:

- Access ICT only with permission from staff members
- Follow all instructions from staff when using ICT
- Take care of all school ICT
- Only access websites and apps that are relevant to the teaching and learning programs, with the permission provided from their parents where necessary.
- Do not access social networking sites using school devices and internet.
- Notify staff immediately if they see or hear anything on a website they feel is inappropriate.
- Understand that misuse of ICT equipment or access of inappropriate content will be investigated and parents will be contacted.