



## SCHOOL BOARD MEETING MINUTES

<b>MEETING NORMS:</b>	<p>During our meetings we:</p> <ul style="list-style-type: none"> <li>• are on time, present and stay on task</li> <li>• are committed to the agenda</li> <li>• are clear, honest, open and receptive when communicating</li> <li>• are respectful of the presenter/speaker</li> <li>• suspend judgement</li> <li>• acknowledge all ideas</li> <li>• provide positive and constructive feedback</li> <li>• are accountable for our actions</li> <li>• meet deadlines and come prepared</li> <li>• agree to speak as one voice</li> <li>• consider the range of stakeholders in decisions</li> <li>• are a respectful voice for the community</li> </ul>
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<b>DATE:</b>	Tuesday 3 September 2024	<b>FACILITATOR:</b>	Aaron Berghuber	
<b>TIME:</b>	6.45pm	<b>RECORD KEEPER:</b>	Chelsea Regan	
<b>AREA:</b>	Staff Room			
<b>ATTENDEES:</b>	Rebecca Burns, Sue Garland , Melissa Lionnet, Aaron Berghuber, Rizza Camprag, Belinda Pang, Brett Kristiansen, Anni Thompson, Jess Phelps, Tina Lowther, Sam Watson, Vanessa Vandon Hardy, Janelle Campbell-Cooke			
<b>APOLOGIES:</b>	Claire Keirnan, Tina Lowther			
<b>TIME</b>	<b>ITEM</b>	<b>DISCUSSION</b>	<b>LED BY</b>	<b>ACTION</b>
6:45 pm	<p><b>Welcome:</b></p> <p>Attendances and Apologies</p>	Noted.		

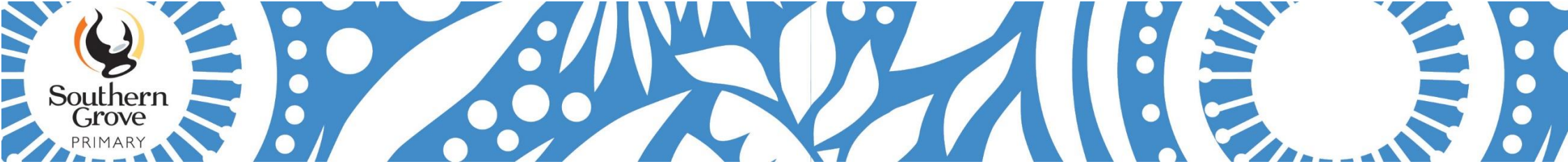


	Acknowledgement of Country	Read by Aaron Berghuber. Next meeting Aaron will present his Story.		
	Play is the Way game	All members participated in a Play is The Way game.	Sue Garland	
	Conflicts of Interest to be declared	Nil.		
	Confirmation of Previous Minutes	All acknowledged and accepted. Anni Thompson accepted the previous minutes.		
7:00 pm	<b>Business Arising from Previous Minutes:</b>	Nil		
7:05 pm	<b>Principal Report</b>	<p>Current enrolment number is 522 students. Projected enrolments for 2025 is 526 students.</p> <ul style="list-style-type: none"> <li>Formally thank Sue and Krystal for stepping in and successfully filling the Principal and Deputy role while Bec was away.</li> <li>Staff Appreciation Day next Tuesday.</li> <li>Crosswalk attendant – we have qualified, however we have to make a few modifications to the kiss and drive bays. Nadine is following up with Council.</li> <li>RTP Day closing the school at 11am. Specialists meetings have been changed slightly but other than that the same.</li> <li>Chit Chat meeting was successful. Main discussion was around parking and we have taken some things on board that was discussed.</li> <li>Oval is improving but still a work in progress. Biggest challenge is keeping the community off it after hours.</li> </ul>	Bec Burns	

		<ul style="list-style-type: none"> <li>What matters most? Looking at incursions, excursions and events for 2025. This year we have had 51 events and it is having a significant impact on the students learning. Also financial impact for families.</li> </ul> <p>Actions after discussion: Better signage for oval to educate community.</p>		Bec Burns
7:10 pm	<b>Correspondence</b>	Nil.		
7:10 pm	<b>Blanket Ceremony</b>	<p>Reflection on the Blanket Ceremony and how it affected everyone in the group.</p> <p>Aaron asked if there was anything the Board can do to make this more accessible to our students. Bec suggested emailing South Metro to convey the impact the blanket ceremony had on our board members.</p>	Aaron Berghuber	Aaron Berghuber
7.15 pm	<b>Good Standing Policy</b>	<p>Policy was sent to all Board members to review. Bec asked for any questions regarding this policy.</p> <p>This policy is a behaviour management document and we very rarely have to use this.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>If a student loses their Good Standing do they get a clean slate the following year? Yes each year is a clean slate.</li> <li>We have had a few students lose their Good Standing but they have all been able to earn this back.</li> <li>This policy is adhered to in high schools so it is a behaviour model students need to get used to going into high school.</li> </ul>	Rebecca Burns	

		<ul style="list-style-type: none"> <li>You cannot take away from students, anything that has an educational purpose so we cannot take away all privileges if they have an educational purpose.</li> </ul>		
7:20 pm	<b>Finance</b>	<p>Financial report was presented.</p> <p>Discussion on Contributions and Charges:</p> <ul style="list-style-type: none"> <li>Are we able to have a suggested or minimum amount on the Voluntaries Letter instead of just a set amount. For example if families want to give more to the library fund, can they do this and how should it be worded on the Contributions and Charges letter (does it fall under donation?).</li> <li>Maybe a more detailed description during the year on what grounds fund etc goes towards and who benefits from the voluntary contributions. This could help when reminders are sent throughout the year. Also a thorough description at the start of the year would be beneficial.</li> <li>Please send financial information prior to the meeting in future for Board to look at prior to the meeting.</li> </ul>	Nadine Scott	Nadine Scott Rebecca Burns
7:45 pm	<b>Booklists</b>	<p>Only change is possibly a different spelling program which would change the need for a spelling book.</p> <p>New supplier due to lower service fees.</p> <p>All booklists were endorsed.</p>	Rebecca Burns	
	<b>Attendance Data Update</b>	<p>Semester 1 – 74%</p> <p>Now - 64%</p>	Rebecca Burns	

		<p>Long absences are affecting our attendance – minimum vacation leave is 5 days and maximum has been 3 months. Until the Department has rules around this area, there is not a lot the school can do.</p> <p>Discussion: Do students ever have to repeat a year if they miss too much time from school? This is not supported by the Department and there are various steps before this would be considered.</p>																							
7.50pm	<b>Planning – achieving the School’s BHAG</b>	<p>Goal was discussed.</p> <p>Slides were presented with a recap on what was discussed last meeting.</p> <p>Activities were delegated and will be discussed next meeting.</p> <table border="1"> <thead> <tr> <th>ACTIVITY</th> <th>SCHOOL OWNER</th> <th>BOARD MEMBER(S)</th> </tr> </thead> <tbody> <tr> <td>Reallocation of spending</td> <td>Nadine and Bec</td> <td>Sam</td> </tr> <tr> <td>Business case</td> <td>Bec and Sue</td> <td>Anni, Brett, Aaron, Janelle</td> </tr> <tr> <td>Terry Healy/Reuben</td> <td>Bec</td> <td>Aaron</td> </tr> <tr> <td>Donations eg developer Urban Quarter</td> <td>Bec and Melissa</td> <td>All</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	ACTIVITY	SCHOOL OWNER	BOARD MEMBER(S)	Reallocation of spending	Nadine and Bec	Sam	Business case	Bec and Sue	Anni, Brett, Aaron, Janelle	Terry Healy/Reuben	Bec	Aaron	Donations eg developer Urban Quarter	Bec and Melissa	All							Aaron Berghuber	
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8.30pm	<b>Board – topics of discussion and information</b>	<p>Topics of discussion form was completed by each Board member. These selections will be considered for upcoming meetings.</p>	Aaron Berghuber																						



8.40pm

**Next meeting:**

Meeting closed at 8.40pm  
Board Meeting Tuesday 22 Oct 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Aaron Berghuber - Board Chair

