



SCHOOL BOARD MEETING MINUTES

MEETING NORMS:	<p>During our meetings we:</p> <ul style="list-style-type: none"> • are on time, present and stay on task • are committed to the agenda • are clear, honest, open and receptive when communicating • are respectful of the presenter/speaker • suspend judgement • acknowledge all ideas • provide positive and constructive feedback • are accountable for our actions • meet deadlines and come prepared • agree to speak as one voice • consider the range of stakeholders in decisions • are a respectful voice for the community
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DATE:	Tuesday 22 October 2024	FACILITATOR:	Aaron Berghuber	
TIME:	6.45pm	RECORD KEEPER:	Chelsea Regan	
AREA:	Library			
ATTENDEES:	Rebecca Burns, Sue Garland , Melissa Lionnet, Aaron Berghuber, Rizza Camprag, Belinda Pang, Brett Kristiansen, Anni Thompson, Tina Lowther, Sam Watson, Vanessa Vandon Hardy, Janelle Campbell-Cooke, Claire Keirnan			
APOLOGIES:	Jess Phelps			
TIME	ITEM	DISCUSSION	LED BY	ACTION
6:45 pm	Welcome:			
	Attendances and Apologies	Noted		
	Acknowledgement of Country	Read by Aaron Berghuber. Next meeting Aaron will present his Story		

	Play is the Way game	All members participated in a Play is The Way game.	Sue Garland	
	Conflicts of Interest to be declared	Nil.		
	Confirmation of Previous Minutes	All acknowledged and accepted. Anni Thompson accepted the previous minutes.		
7:00 pm	<p>Business Arising from Previous Minutes:</p> <p>Booklists – new spelling program</p> <p>BHAG Update</p>	<p>Spelling book has been taken off booklists which brings the cost down \$16.00.</p> <ul style="list-style-type: none"> • Reallocation of spending – Sam and Nadine had to cancel their meeting. They will meet prior to next meeting and provide information at that next meeting. • Business case – Bec has been in contact with her CRO and he will provide information when things settle down at DoE. Bec will provide an update next meeting. • Aaron asked if Bec was able to share the google doc from the Principals network. Bec will check with the other Principals if she can share this. • Bec advised WAPPA has also written recommendations on more EA's in classrooms. • Aaron will organise a time to meet with Terry Healy in the coming weeks. 	Bec Burns	<p>Bec Burns</p> <p>Bec Burns</p> <p>Aaron Berghuber</p>

		<ul style="list-style-type: none"> • Donations – Urban Quarter are sponsoring our End of Year Celebration so we will not be able to request funding from them for this goal. <p>What data could we compare to support this goal?</p> <ul style="list-style-type: none"> • Comparing ‘like’ schools performance data is not necessarily an accurate comparison because it is ‘like’ due to size not context. • Could we compare staffing data such as retention of staff, less burnout etc? • Another avenue could be behaviour data. <p>Aaron requested one person to follow up on progress of each groups tasks relating to this BHAG. Brett volunteered to check in every 4 weeks.</p>		Brett Kristiansen
7:05 pm	Principal Report	<p>Projected enrolments for 2025 is 523 students.</p> <p>Key Points:</p> <ul style="list-style-type: none"> • Swimming lessons – 93% of students attended. • Sports Day – successful event but lacked a little bit of school spirit. • Staffing – looking for 1 x EA for 2025. • Class Placement Guidelines were sent out last week. • Numero competition on Friday. We are hosting the event. • School Photos – New photographer. Photos will be taken in the nature play area. • Interschool Athletics – practice has been carried out at lunchtimes to help skill level. • Celebration concert – Sound and lighting company helping with this event. Urban Quarter are paying for this event. 	Bec Burns	



7:05pm

Correspondence

Aaron read out correspondence regarding the parent/ teacher race at the sports carnival last term. The email was referring to a comment on a Facebook post that was not in-line with our school values or what we represent as a school.

Bec addressed this issue and confirmed the comment does not show on our school Facebook page so it is out of our control. A discussion then ensued about some disappointing parent behaviour on the sports carnival.

Discussion and outcomes discussed:

- Some staff dread our sports carnivals due to certain parent behaviour. We understand you may have a competitive attitude but this attitude should not be portrayed in a way that disrespects or discredits our staffs' decisions or results.
- We will be changing the configuration of where the spectator area will be next carnival. Unfortunately this area will not be anywhere near the finish line and on jumps and throws day we will no longer be able to call out results.
- Timed gates is something we will look at depending on cost. If the cost is not viable we will video Division 1 and Division 2 race finishes on an iPad. This footage will only be viewed if there is an extremely close race.
- For future carnivals, parents will nominate themselves for the parent/ teacher race and we will draw names out of a hat to allocate teams.
- We will increase communication to parents next year regarding expected parent conduct on the day. We will consider placing our school values in a prominent position on the oval or 'no disrespect will be tolerated' signs if needed.

Aaron Berghuber

7:40pm	Digital Safety Program Auslan 2025	<p>Our Auslan program add-on will not be available for the first 6 months of 2025 so the Auslan teacher will teach Digital Safety instead.</p> <p>This decision is based on the number of digital issues presenting with our students as young as Year 3 on a daily basis. The digital world directly affects our students behaviour and safety so it is imperative we teach them how to use social media platforms safely. We will trial this for the first 6 months of 2025. Auslan will only be reported on in Semester 2.</p> <p>This program will also include a lot of parent resources to help educate our parents.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Janelle - The way children connect and socialise is now on social platforms. Digital boundaries need to be normalised and enforced by parents. • Teaching the physiology on the impact of cyber comments is a key element to teach. • Sam – suggestion for a group of parents to help set up devices for other parents that have no idea how they can set boundaries. 	Bec Burns	
7.55 pm	Workforce Planning 2025	<p>Plan was sent out to all board members.</p> <p>Questions raised: Why did leave rise significantly in 2023? Leave could be due to medical issues or a family event that cannot be changed. Covid also had an effect as staff stayed home if there was any sign of Covid like symptoms.</p>	Aaron Berghuber	

8.00pm	Personal Best Awards – how are they given	<p>We do not reward students for expected behaviour but we do acknowledge when they set and achieve a goal. This is the difference between an award and reward.</p> <p>Personal Best is awarded based on the following:</p> <ul style="list-style-type: none"> • K – PP – Developmental Goal, academic goals • Y1 – Y6 – Social and emotional and academic goals made during a discussion with each student based on assessment results. <p>It is much easier for our K-1 students to achieve their goals as they are generally simpler. From year 2 onwards the goals become harder and can take longer to achieve.</p> <p>These awards are cumulative during the student’s time at SGPS.</p>	Sue Garland	
8:15 pm	Managing Conflicts of Interest on staff	<p>The Department has created a formal document to outline how to manage any conflicts of interest at schools. We implement necessary protocols that relate to our staff such as family members not reporting to each other, staffing decisions made by the exec team not an individual where a family member is involved, grievance processes outlined for staff to go to if necessary, etc.</p>	Bec Burns	
8:18pm	School events and the term planners	<p>To minimise the number of events in 2025 we have made the following changes:</p> <ul style="list-style-type: none"> • We have taken off the Summer Carnival in term 1. There are still 11 other sporting events in the year. • Music – 2 events only. • P & C Events – 1 event that impacts the school day per semester • Book Week will be Book Day • 1 x excursion or incursion per semester. 	Bec Burns	

		<ul style="list-style-type: none"> No ANZAC Day or Easter celebration due to these events falling in the holidays. They will be acknowledged on our FB page. Community days will be represented on social media but not necessarily focused on at school. <p>This is supported by the Board.</p>		
8:20pm	End of Year Board celebration	<p>Sam raised the idea of the board members participating in a Leadership and Teambuilding event with horses. This would be run by Sam, free of charge.</p> <p>Sam to send out a poll to assess best time to run the event (could possibly be the over the next board meeting)</p>	Sam Watson	Sam Watson
8.30pm	Good News Stories	Stories were shared.	Melissa Lionnet	
	Other Business	<p>An email was received from one of the co-ordinators from the Fathering Project running out of Willandra PS. This project brings together the men in the school. Sue asked if there was a male board member willing to be a contact for the information. Brett volunteered.</p> <p>Claire Keirnan also volunteered her husband James to be contacted.</p>	Sue Garland	Brett Kristiansen
8.40pm	Next meeting: Meeting closed at 8.40pm Board Meeting Tuesday 19 Nov 2024			

Signed: _____ Date: _____
Aaron Berghuber - Board Chair